**SW Polk Fire District**

Regular Meeting Minutes – February 8, 2024 – 15455 Salt Creek Rd. Dallas, OR 97338

|  |  |
| --- | --- |
| Board Members Present | Board Members Absent |
| **SW Polk Fire District**  Rod Watson  Frank Pender  Tom Jenkins (V)  Tom Gilson (ARC)  Bob Davis (V) |  |
| Administration Present |
| Fred Hertel (V)  Sheila Peirce  Scott Magers |

Virtual- (V)    Arrives after roll call- (ARC)

|  |  |  |
| --- | --- | --- |
| **GENERAL BUSINESS** | | |
| **Call to Order** |  | Rod Watson opens the meeting at 6:05 pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance was recited during the regular board meeting. |
| **Roll Call** |  | Sheila called roll as delineated above. |
| **Additions/Corrections to Agenda** |  | None |
| **Approval of Minutes** | *Discussion/Action* | The board reviewed the minutes for January 11th regular board minutes.  **Motion** Jenkins **Second** Pender  *I move to approve the minutes for January 11th regular board meeting.*  **Motion Passes Unanimously** |
| **Financial Report** | *Discussion/Action* | The board reviewed the January financial report.  **Motion** Pender  **Second** Jenkins  *I reviewed the January bank statements and financial reports, I move to approve the financials as presented.*  **Motion Passes Unanimously** |
| **Audience Participation** |  | None |
| **Old Business** |  |  |
| 1. **Oath of Office** |  | Bob was only able to be virtual, so we are hoping for next month to be able to have him in person. |
| 1. **FireMed Program** |  | Chief Magers explained that Amity citizens are paying $95 for FireMed through McMinnville and now we have some of those citizens in our ASA so we propose to still charge the $95 but give $20 to the Amity Fire District since they will be responded with us. Goodwill gesture. We want to have the program run from Jan 1st through December 31st.  **Motion** Pender  **Second** Gilson  *I move to approve the $95 FireMed fee in the Amity Fire District with $20 going to Amity Fire District.*  **Motion Passes Unanimously** |
| **New Business** |  |  |
| 1. **Deferred Comp Plan** | *Discussion/Action* | The board reviewed the Edward Jones information. This will be a secondary option other than Nationwide.  **Motion** Pender **Second** Gilson  *I move to create a second 457B option for our employees and give Chief Hertel permission to sign any agreements.*  **Motion Passes Unanimously** |
| 1. **Refurbished, new, or Used Ambulance** | *Discussion* | Chief Magers informed the board about the apparatus’s that we sold to Amity and the different options to replace the ambulances that we currently have that are not working at this time. Do we want to keep taking chances on buying used or do we want to buy new, or the other option is to take the ambulance that we have now and remount. They take the box off and put a new chassis on it and then clean up the box, put a new floor in and whatever else needs fixed to make it essentially like new. We are getting quotes from different places to see if this option is worth it. We are still working on grants for a new ambulance. |
| 1. **Employee Contract** | *Discussion/Action* | The Employee Contract was moved to the next meeting.  Chief Magers asked the board if we could reimburse Chief Hertel for the maintenance of his personal tractor that we have been using for most of our tractor work. Chief Magers said it would be like any other reimbursement and that it would be brought to the board for their approval. |
| 1. **Lexipol Policy Updates** | *Discussion/Action* | The board reviewed the new policies first one is Americans with Disabilities Act (ADA) and the second one is Limited English Proficiency Services. The board reviewed the changes to the two policies, Lactation Breaks and Personal Communications Devices.  **Motion Pender Second Gilson**  *I move to adopt the proposed new policies and updates as presented.*    **Motion Passes Unanimously** |
| **Chief’s Report** | Discussion | We had the directive to surplus one ambulance, one water tender and one engine. The tender is being sold to Confederated Tribes of Grand Ronde Emergency Services for $25,000 and Amity is buying the engine, heavy brush rig for $15,000.  Showed a video of the engine that we will be getting from the OSFM engine grant program. It should be delivered between now and June.  Badging Ceremony on March 13th at 5pm at the Salt Creek Station.  Awards Banquet on March 17th at 5pm at Namaste Vineyard.  We put an ad in the Who’s Who in Polk County with a picture of our crew and a picture of our future firefighters. |
| **Director Comments** | Discussion | None |
| **Meeting Adjournment** |  | **Meeting adjourned at 7:10pm** |