

## SW POLK FIRE DISTRICT

## **Public Comment Procedure for Board Meetings**

If you wish to address the SW Polk Fire District Board of Directors:

- Please fill out a Speaker Registration card.
- Speakers should open their comment by stating their name and address for the record.
- Speakers should address all comments to the presiding officer.
- Speakers comments must be limited to three (3) minutes.
- Speakers who engage in repetitive comments or questions may be asked to refrain and/or yield the floor.
- Speakers may not employ tactics of defamation, intimidation, personal affronts, profanity, or threats of violence.
- The Board of Directors may receive comments from the public at any regular meeting.
- The Board of Directors may ask questions, seek clarification, or solicit a recommendation during public comment. The presiding officer may direct a response or refer the response to the Fire Chief.
- The Board of Directors will not entertain comments about personnel issues. The Fire Chief may be asked to contact the speaker at a later time.
- The Board of Directors wishes to thank you for honoring us with your time and interest in the services provided by SW Polk Fire District.